



## ***uPhongolo Local Municipality***

### **REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS:**

### **OVER R 30 000.00 UP TO A TRANSACTION VALUE OF R 200 000.00 (VAT INCLUDED):**

In terms of the Municipal Finance Management Act (56 of 2003) the Municipality is required to advertise all Requests for Quotations for service/goods that cost above R30 000 for at least seven days.

Written quotations for the supply of the goods/services as detailed in the enclosed schedule is hereby requested.

The quotation must be submitted on the Letterhead of business and can either be faxed or delivered by hand not later than 16 April 2013 at 12h00 to the Acting Supply Chain Manager.

***Further particulars can be obtained from Mrs Alta Maree – Acting Supply Chain Management Manager: Financial Department, Telephone (034) 413 1223 x 134.***

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of offer;
- Price(s) quoted must be firm and must be inclusive of VAT;
- A firm delivery period must be indicated;
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 2, MBD 4, MBD 6.1 & MBD 9 must be scrutinized, completed and submitted together with quotation. **PLEASE INCLUDE B-BBEE CERTIFICATE.**
- The successful provider will be the one scoring the highest points

**NB! No quotations will be considered from persons in the service of the State (see footnote\*\*)**

### **“CONTRACTUAL APPOINTMENT FOR MAINTENANCE OF PARKS, ROAD RESERVES, SPORT FIELDS AND VACAND UNDEVELOPE LAND – NCOTSHANE AREA 4 FOR TWELVE (12) MONTHS**

#### **BACKGROUND**

Ncotshane ± 7,5km length. Ncotshane road from Onverwaght turnoff.

Grass to be cut all year around

Trees will not be trimmed and cut down without the consent of the Technical Manager or the Municipal Manager.

All branches of big trees will be trimmed to have a free height of 1,8 meters to 2,0 meters except small trees less than three (3) meters at all times. Pruning of overgrown treed must be done in August.

All new established gardens will be maintained under this contract.

Gardens and small trees less than 2,5meters must be well maintained, free of weeds, proper waterbeds and watered regularly.

Watering of gardens “with” purified water in dry weeks of the canal is not allowed and alternative arrangements must be made to use raw water. In drought periods alternative source of water will be prescribed for use.

Grass will be cut or poisoned under the fences bordering cutting areas and around objects, paving curb stones. Roads will be clear of all grass and weeds every (3) three weeks.

Grass will at no time allowed to be longer than 50 and 30 mm alternatively.

Grass cutting of Parks and Gardens must be raked and removed the same day of the cutting. The refuse must be removed to the prescribed dumping site.

All vegetation in open soil drains and area's or around trees and objects must be cut in 24hours after the Tractor mowed or the other mower have finished.

All declared weeds must be killed and destroyed by fire.

Contract period will be (12) twelve months.

**SCOPE OF WORK**

The Contractor and Official must sign a weekly inspection form certifying the efficiency of the work.

The Contractor will see to it that a high hygienic standard is maintained and specific orders by the official will be bound.

The Contractor will provide efficient equipment in quantity to provide a sufficient service

The Contractor must comply with the occupational health and safety act.

The Contractor will be charged for negligence of insufficient service delivery and be fined if guilty. Fine will be R500,00 for each written complaint by the Municipality.

**SCHEDULE OF QUANTITIES**

1.	NCOTSHANE AREA 4	R	_____
	PLUS 14 % VAT	R	_____
	<b>TOTAL</b>	R	_____

The following people and institutions may not take part in submitting quotations:

\*\* Municipal Supply Chain Management Regulations Section 44 and Section 55 of the Supply Chain Management Policy of uPhongolo Municipality "in the service of the state" means to be:

- (a) Who is in the service of the state;
- (b) If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or
- (c) Who is an advisor or consultant contracted with the municipality of municipal entity.

Failure to comply with these conditions may invalidate offer.



**MR NM MABASO  
ACTING MUNICIPAL MANAGER**