



## ***uPhongolo Local Municipality***

### **REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS:**

#### **OVER R 30 000.00 UP TO A TRANSACTION VALUE OF R 200 000.00 (VAT INCLUDED):**

In terms of the Municipal Finance Management Act (56 of 2003) the Municipality is required to advertise all Requests for Quotations for service/goods that cost above R30 000 for at least seven days.

Written quotations for the supply of the goods/services as detailed in the enclosed schedule is hereby requested.

The quotation must be submitted on the Letterhead of business and can either be faxed or delivered by hand not later than 12 April 2013 at 12h00 to the Acting Supply Chain Manager.

***Further particulars can be obtained from Mrs Alta Maree – Acting Supply Chain Management Manager: Financial Department, Telephone (034) 413 1223 x 134.***

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of offer;
- Price(s) quoted must be firm and must be inclusive of VAT;
- A firm delivery period must be indicated;
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 2, MBD 4, MBD 6.1 & MBD 9 must be scrutinized, completed and submitted together with quotation. **PLEASE INCLUDE B-BBEE CERTIFICATE.**
- The successful provider will be the one scoring the highest points

**NB! No quotations will be considered from persons in the service of the State (see footnote\*\*)**

### **MUNICIPAL DOMESTIC AND GARDEN REFUSE REMOVAL FOR NCOTSHANE AREA 1 FOR TWELVE (12) MONTHS**

#### **BACKGROUND**

##### **NCOTSHANE AREA 1**

The total build up area of Ncotshane Area 1 and a 5m wide strip on the verge of the roads. There are ± 575 stands in Ncotshane Area 1.

##### **OPEN AREAS**

Certain open areas in Ncotshane Area 1 must be kept clean at all times of rubble and refuse as per attached plan.

##### **STREET & SIDEWALKS**

All streets and sidewalks must be kept clean from all refuse.

##### **DOMESTIC REFUSE**

Domestic refuse must be collected twice weekly (Mondays & Fridays). The residents must be provide their own refuse bins.

##### **REMOVEABLE BIG – CONTAINERS**

The telecom containers at strategic points must be emptied on Mondays and Fridays

##### **VEHCILES AND EQUIPMENT**

All vehicles and equipment must comply with the road Traffic Act 93 of 1996 as amended.

## DUMPING SITE

The dumping site is ± 10km from Ncotshane Township. Contractors must comply with the statutory rules as specified by Municipal Officials

## LABOUR

It is expected of the contractor to recruit his/her Labour from Ncotshane Township, contractor must submit list of all employees to verify jobs created for EPWP reporting purposes.

## PUBLIC LIABILITY

The contractor will be required to hand in a copy of his/her public liability assurance (insurance certificate or affidavit) to the Municipal Manager before the contractor may commence,

## DOCUMENTATION

Invoices must be submitted to the Community Services Manager on the 25<sup>th</sup> of each month. Inspection Report signed by Health & Law Enforcement Officer, to be attached.

## PAYMENT

Inspection will be done on weekly basis by the Health & Law Enforcement Officer of the Municipality. An inspection sheet will be completed and a copy will be forwarded to the Contractor. If the Contractor does not comply with all the conditions in the contract the contract will be terminated.

Contract period will be (12) twelve months.

## SCOPE OF WORK

The Contractor and Official must sign a weekly inspection form certifying the efficiency of the work.

The Contractor will see to it that a high hygienic standard is maintained and specific orders by the official will be bound.

The Contractor will provide efficient equipment in quantity to provide a sufficient service

The contractor must comply with the occupational health and safety act.

The Contractor will be charged for negligence of insufficient service delivery and be fined if guilty. Fine will be R 1000,00 for each written complaint by the Municipality.

The Municipality is not bound to accept the lowest or any quotation.

Please attach any additional information to the document and note.

## SCHEDULE OF QUANTITIES

ITEM	AREA	DESCRIPTION	QUANTITY FOR TWELVE (12) MONTHS	RATE	AMOUNT
1.	Ncotshane A				
1.1	Area 1	80 litres refuse bags 16 per month ± 575 sites	110400		
<b>NCOTSHANE AREA 1 TOTAL EXCLUDING VAT</b>					<b>R</b>

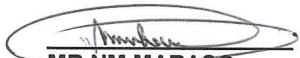
**NB: ALL BUSINESS SITES – 2 TIMES DAILY  
ALL RESIDENTIAL SITES – 2 TIMES WEEKLY**

The following people and institutions may not take part in submitting quotations:

**\*\*Municipal Supply Chain Management Regulations Section 44 and Section 55 of the Supply Chain Management Policy of uPhongolo Municipality "in the service of the state" means to be:**

- (a) Who is in the service of the state;
- (b) If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or
- (c) Who is an advisor or consultant contracted with the municipality of municipal entity.

Failure to comply with these conditions may invalidate offer



**MR NM MABASO**  
**ACTING MUNICIPAL MANAGER**