



uPhongolo Local Municipality

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS: OVER R 30 000.00 UP TO A TRANSACTION VALUE OF R 200 000.00 (VAT INCLUDED):

In terms of the Municipal Finance Management Act (56 of 2003) the Municipality is required to advertise all Requests for Quotations for service/goods that cost above R30 000 for at least seven days.

Written quotations for the supply of the goods/services as detailed in the enclosed schedule is hereby requested.

The quotation must be submitted on the Letterhead of business and can either be faxed or delivered by hand not later than 29 February 2012 to the Supply Chain Officer

Further particulars can be obtained from Mrs Alta Maree – Supply Chain Management Officer: Financial Department, Telephone (034) 413 1223 x 220.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of offer;
- Price(s) quoted must be firm and must be inclusive of VAT;
- A firm delivery period must be indicated;
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 2, MBD 4, MBD 6.1 & MBD 9 must be scrutinized, completed and submitted together with quotation.
- The successful provider will be the one scoring the highest points

NB! No quotations will be considered from persons in the service of the State (see footnote)**

SCHEDULE

ITEM NUMBER	QUANTITY	DESCRIPTION
1.	27	Cellphones <ul style="list-style-type: none"> • Sim and Connection • Itemized Billing • 500 MB of Top Up Data
2.	27	Notebooks <ul style="list-style-type: none"> • Bags • Mouses • Modems • Operating systems Windows 2010, Microsoft Office 2010 • AVG Anti Virus 2011
3.	27	Printers

The following people and institutions may not take part in submitting quotations:

** Municipal Supply Chain Management Regulations Section 44 and Section 55 of the Supply Chain Management Policy of uPhongolo Municipality "in the service of the state" means to be:

- (a) a member of –
 - i. any municipal council
 - ii. any provincial legislature; or
 - iii. the national assembly or the national Council of Provinces
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution with the meaning of the Public Finance Management Act, 1999 (No 1 of 1999)
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

Failure to comply with these conditions may invalidate offer.

**MRS A VAN EEDEN
CORPORATE SERVICE MANAGER**

