



uPhongolo Local Municipality

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS:

OVER R 30 000.00 UP TO A TRANSACTION VALUE OF R 200 000.00 (VAT INCLUDED):

In terms of the Municipal Finance Management Act (56 of 2003) the Municipality is required to advertise all Requests for Quotations for service/goods that cost above R30 000 for at least seven days.

Written quotations for the supply of the goods/services as detailed in the enclosed schedule is hereby requested.

The quotation must be submitted on the Letterhead of business and can either be faxed or delivered by hand not later than 19 December 2012 at 12h00 to the Supply Chain Manager.

Further particulars can be obtained from Mrs Alta Maree – Supply Chain Management Officer: Financial Department, Telephone (034) 413 1223 x 134.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of offer;
- Price(s) quoted must be firm and must be inclusive of VAT;
- A firm delivery period must be indicated;
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 2, MBD 4, MBD 6.1 & MBD 9 must be scrutinized, completed and submitted together with quotation. **PLEASE INCLUDE B-BBEE CERTIFICATE.**
- The successful provider will be the one scoring the highest points

NB! No quotations will be considered from persons in the service of the State (see footnote)**

SCHEDULE

ITEM NUMBER	QUANTITY	DESCRIPTION
FURNITURE – OFFICE OF THE MAYOR		
1.	1	TITAN EXECUTIVE DESK 2400X1200 MAGHOGANY VENEER
2.	1	1250MM PENDENZA WITH SHELF & TOP DRAWERS MAGHOGANY VENEER
3.	1	ROUND CONFERENCE TABLE 1200 WITH X BASE 4 SEATER
4.	2	4 DRAWER FILING CABINETS 1380X500X650 MAHAGANY VENEER
5.	1	HIGHBACK FLEXI NYLON ARMS WITH LEATHER SLEEVE
6.	6	ARMCHAIR

The following people and institutions may not take part in submitting quotations:

** Municipal Supply Chain Management Regulations Section 44 and Section 55 of the Supply Chain Management Policy of uPhongolo Municipality "in the service of the state" means to be:

- Who is in the service of the state;
- If that person is, not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or
- Who is an advisor or consultant contracted with the municipality of municipal entity.

Failure to comply with these conditions may invalidate offer.


MRS A VAN EEDEN
ACTING MUNICIPAL MANAGER